

**HOMER TOWNSHIP BOARD OF TRUSTEES
COMBINED PLANNING/BUSINESS MEETING AGENDA**

December 5, 2011 at 7:30 P.M.

Township Hall

16057 S. Cedar Road

Lockport, Illinois 60491

This meeting is subject to the Open Meetings Act

1. **Call to order**
2. **Pledge of Allegiance to the Flag of the United States of America**
3. **Roll Call**
4. **Matters from the Public** (Please sign in prior to meeting and limit comments to 3 minutes)
 - A. Public participation and input
5. **November bills payable in December, 2011** (Action/Motion requested):
 - A. Creek Enhancement
 - B. Equipment & Building
 - C. Founders Crossing – Bonds
 - D. Founders Crossing Operating Fund
 - E. General Assistance
 - F. Open Space
 - G. Open Space Bond
 - H. Park
 - I. Park Equipment Rebuild
 - J. Park Invest
 - K. Road and Bridge
 - L. Town
6. **Plan Commission Chairman Cathy Boo Report**
No cases pending
7. **Highway Commissioner Mike DeVivo Report**
8. **Assessor Karen Szyrkowski Report**
9. **Clerk Steve Balich Report:**
 - A. **Minutes** (Action/Motion requested):
 - 1) Approval of November 14, 2011 Regular Board Minutes
 - 2) Approval of November 14, 2011 Executive Session Minutes
 - B. **Executive Session Minutes previously approved for review if appropriate to release to public** (Action/Motion requested):
 - 1) October 3, 2011
 - 2) September 12, 2011
 - 3) August 1, 2011
 - 4) July 11, 2011
 - 5) June 6, 2011
 - 6) May 2, 2011
 - 7) April 4, 2011
 - 8) March 7, 2011

- 9) January 10, 2011
- 10) November 1, 2010
- 11) October 4, 2010

10. Supervisor Pam Meyers Report (Action/Motion may be requested):

- A. Status Report Reconstruction of the park maintenance storage garage:**
 - 1) Meeting to develop scope of work for project.
 - 2) Motion to approve Resolution No: HT120511 authorizing participation in the Cooperative Job Order Contract Program (attached resolution).
- B. Status Report Maintenance Department:**
 - 1) Making seasonal transition of properties and equipment.
- C. Status Report Founders Crossing Senior Housing:**
 - 1) All units filled to date with no vacancies pending.
 - 2) All fire extinguishers in each unit inspected and in compliance.
- D. Status Report Football Tower Building Inspections:**
 - 1) Prairie Green Inc. completed work to bring Complex football tower into compliance with village building codes waiting final inspection from Village of Homer Glen before final pay out.
 - 2) Village Inspector Baber came to office on 12/2/11 with sticker for passed inspection and offered a final report will be provided to the township indicating passed final inspection.
 - 3) A new exit light was installed and is awaiting final inspection from fire department inspector.
- E. Informational:** Met with Vista National to prepare for legislative changes that will affect our insurance coverage and employee benefits.
- F. Informational:** Met with Executive Director of Homer Township Public Library concerning their facility expansion project.
- G. Informational:** Staff completed process of receiving Property Tax Exemption Certificate for Trantina Farm Open Space Program parcel which will result in a savings of approximately \$6,203.28 annually (copy attached).
- H. PENDING:** Village of Homer Glen work group to improve water quality conditions within Long Run Creek/Des Plaines River to partner with Homer Township to provide a demonstration section of proper stream & bank maintenance along Long Run Creek at Yangus Park.
- I. PENDING:** TOIRMA recommendations to modify Township Facilities/Sports Usage Policy to clarify procedures for maintenance, cost responsibilities and usage of ALL township owned structures and properties by the public.

11. Township Committee Reports (Action/Motion may be requested):

- A. EVENTS COMMITTEE:** Chairman Trustee Linsey Sowa
 - 1) Motion to amend Homer Township Committee Ordinance to restructure Events Committee.
 - 2) **Status Report 2012 annual Homer Harvest Days festival:**
 - a) Committee Appointments (attached requests from Matt Ziska and Chanelle Sanderson).
 - 3) **Status Report 2012 annual Homer Community festival & parade:**
- B. MILITARY COMMITTEE:** Chair persons Clerk Balich & Assessor Szykowski
 - 1) **Status Report:** Clothing Drive
 - 2) Committee member appointments *previously tabled*.
- C. OPEN SPACE PLANNING & OPERATIONS:** Chairman Bill Karn
 - 1) **Informational:** Chairman Karn planning to return for meeting in January, 2012
 - 2) **Status Report:** Kunal Berry Eagle Scout project at Trantina completed (photo attached)
 - 3) **Status Report Trantina rental unit repairs:** In process of securing budgetary/scope of work projections.

D. PARK & RECREATION COMMITTEE: Chairman Trustee John Kruczek

1) Status Report: Closing of concession stands/field irrigation, etc.

E. SENIOR COMMITTEE: Chairman Trustee Vicky Bozen

1) Status Report AARP Driving Class:

2) Status Report Senior Christmas Party:

12. Old Business (Action/Motion may be requested):

A. Motion to approve *amended* 2012 monthly Town Board meeting schedule and publish (attached).

B. Informational: Final Disposition of Open Meetings Act Request for Review-2011 PAC 16850 from Office of Illinois Attorney General (letter copy attached).

C. Informational: Correspondence from Forest Preserve District of Will County with regard to status of deer management program (copy attached).

13. New Business (Action/Motion may be requested):

14. Executive Session: Action/Motion requested to adjourn to executive session under Open Meetings Act, 5 ILCS 120/2 to discuss:

A. Subsection C-11: Litigation

16. Action (if any) taken after Executive Session

A. Litigation

17. Adjournment

NEXT SCHEDULED MEETINGS

REGULAR BUSINESS/PLANNING

January 9, 2012 at 7:30P.M.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Homer Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the *Township Clerk* as soon as possible but no later than 48 hours before the scheduled event. The *Township Clerk and his contact information is: Steve Balich, 14350 W. 151st Street, Homer Glen, IL 708-301-7042*

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to *the Township Supervisor, Pam Meyers*.

Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.