

AGENDA

HOMER TOWNSHIP BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING

February 6, 2012 at 7:30 P.M.

Township Hall
16057 S. Cedar Road
Lockport, Illinois 60491

This meeting is subject to the Open Meetings Act

1. **Call to order**
2. **Pledge of Allegiance to the Flag of the United States of America**
3. **Roll Call**
4. **Matters from the Public** (Please sign in prior to meeting and limit comments to 3 minutes)
 - A. Public participation and input
5. **Accounting:** Approval of January, 2012 accounts payable in February (Action/Motion requested):
 - A. Creek Enhancement
 - B. Equipment & Building
 - C. Founders Crossing – Bonds
 - D. Founders Crossing Operating Fund
 - E. General Assistance
 - F. Open Space
 - G. Open Space Bond
 - H. Park
 - I. Park Equipment Rebuild
 - J. Park Invest
 - K. Road and Bridge
 - L. Town
6. **Plan Commission Chairman Cathy Boo Report**
No cases pending
7. **Highway Commissioner Mike DeVivo Report** (Action/Motion may be requested):
 - A. Snow plowing in unfinished subdivisions
 - B. PACE contract renewal
8. **Assessor Karen Szykowski Report**
9. **Clerk Steve Balich Report:**
 - A. **Minutes** (Action/Motion requested):
 - 1) Approval of January 9, 2012 Regular and Executive Session Board Minutes.

10. Supervisor Pam Meyers Report (Action/Motion may be requested):

- A. Motion to accept engagement proposal from Hearne & Associates PC for services associated with required annual audit in the amount of \$8,100 for FY2012 and \$8,350 for FY2013 per attached letter of engagement.
- B. **Status Report:** Football Tower Building Inspections received final approval report from fire inspectors and village of Homer Glen relating to additional issues.
- C. **Status Report:** Beginning work on Tentative Budget FY 2012-13
- D. **Status Report:** Received request from tenants of Senior Housing to allow social gatherings for the residents
- E. **PENDING:** Request from Village of Homer Glen to allow change of Farmers Market location from Kmart parking area to roadway in front of and portions of Homer Healing Garden area currently under review by Township Attorney Sramek.
- F. **PENDING:** Village of Homer Glen work group to improve water quality conditions within Long Run Creek/Des Plaines River to partner with Homer Township to provide a demonstration section of proper stream & bank maintenance along Long Run Creek at Yangus Park.
- G. **PENDING:** TOIRMA recommendations to modify Township Facilities/Sports Usage Policy to clarify procedures for maintenance, cost responsibilities and usage of ALL township owned structures and properties by the public.

11. Township Committee Reports (Action/Motion may be requested):

- A. EVENTS COMMITTEE: Chairman Trustee Linsey Sowa
 - 1) **Status Report:** 2012 annual Homer Community festival & parade.
 - 2) **Status Report:** 2012 annual Homer Harvest Days festival.
 - a) Appoint new member to Homer Harvest Day Committee.
- B. MILITARY COMMITTEE: Chair persons Clerk Balich & Assessor Szykowski
- C. OPEN SPACE PLANNING & OPERATIONS: Chairman Bill Karn
 - 1) Motion to solicit farm lease proposals for the Welter and Paul properties for one or two year duration.
 - 2) **Status Report:** Update on estimated budgetary figures, scope of work projections and permitting requirements for Trantina rental unit repairs.
- D. PARK & RECREATION COMMITTEE: Chairman Trustee John Kruczek
- E. SENIOR COMMITTEE: Chairman Trustee Vicky Bozen

12. Old Business (Action/Motion may be requested):

- A. Motion to accept Proposal submitted by F H Faschen, S N Nielsen & Associates LLC defining Scope of Work and cost of proposal under Job Order Contract to construct building and perform associated restoration work as a result of previous Maintenance Building collapse.
- B. Motion to direct Supervisor to work with Township Attorney to establish further parameters of Purchase Order, insurance requirements, project payout reserves, payout specifications and any further details necessary to execute the Job Order Contract to rebuild the Maintenance Building.
- C. Motion to approve proposal submitted by _____ to furnish and install new sign for the Purdy open space parcel in the amount of \$_____.
- D. **Status Report Homer Township Library Expansion Project:**
 - 1) Village of Homer Glen Planning Commission tabled matter for further review and changes
 - 2) Homer Township submitted a letter of support for **preliminary** project prior to the public hearing. Homer Glen was notified if the plans change, Homer Township would need to review them again to be sure letter of support was still applicable.
 - 3) Received notification from Village on 2/1/12 that a copy of new plans would be provided to Highway Department.

E. Informational: Court Appointed Special Advocates (CASA) has requested to come before the Board at its March meeting to further discuss denial of its request for funding assistance.

13. New Business (Action/Motion may be requested):

- A.** Motion to approve Resolution No 020612-1 honoring the retirement of Homer Township Fire Protection District Fire Chief Mike Schofield (copy attached).
- B.** Motion to approve Resolution No 020612-2 honoring the retirement of Homer Township Fire Protection District Deputy Fire Chief William Bonnar, Jr. (copy attached).
- C.** Request for funding assistance for unreimbursed hospice care administered by the Joliet Area Community Hospice organization.
- D. Informational:** Township Officials of Illinois 30th Annual Township Topics Day in Springfield, IL (copy attached).
- E. Informational:** Notification from Township Officials of Illinois regarding new requirements mandating participation in electronic training of the Open Meetings Act for all elected or appointed members of the public bodies (copy attached).

14. Executive Session: Action/Motion requested to adjourn to executive session under Open Meetings Act, 5 ILCS 120/2 Subsection C-11, to discuss pending litigation

- A.** Call to Order
- B.** Roll Call

15. Action (if any) taken after Executive Session

16. Adjournment

NEXT SCHEDULED MEETINGS

REGULAR BUSINESS/PLANNING

March 12, 2012 at 7:30P.M.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), **Homer Township** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The **Township** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The **Township** will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in **Homer Township** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in **Township** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of **Homer Township**, should contact the office of the **Township Clerk** as soon as possible but no later than 48 hours before the scheduled event. The **Township Clerk and his contact information is: Steve Balich, 14350 W. 151st Street, Homer Glen, IL 708-301-7042**

The ADA does not require **Homer Township** to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of **Homer Township** is not accessible to persons with disabilities should be directed to **the Township Supervisor, Pam Meyers**.

Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.