

HOMER TOWNSHIP

A G E N D A

BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING

February 11, 2019 at 7:00 P.M.

Homer Township Hall
16057 S. Cedar Road
Lockport, Illinois 60491

This meeting is subject to the Open Meetings Act

Visit our Website: www.homertownship.com

1. Call to order
2. Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Matters from the Public:
Please sign in prior to the meeting if you wish to speak during public comment. Comments are limited to 3 minutes.
 - A. Open the floor for public input.
5. Accounting (Action/Motion may be requested):
 - A. January, 2019 account payables and receivables
 - 1) Request motion to approve January, 2019 account payables and receivables of the following funds:
 - a) Equipment & Building
 - b) Founders Crossing Bond
 - c) Founders Crossing (Operating)
 - d) General Assistance
 - e) Open Space
 - f) Park Maintenance
 - g) Park Developer Contributions
 - h) Road and Bridge
 - i) Town
 - B. Line Item Transfer of Budget Appropriation:
 - 1) Reassignment of items within the Homer Township Road District Budget, Road and Bridge Fund transferring from the unexpended balance of Line Item 880 - Contingencies, the total sum of \$10,000. to be added to Line Item 718 – Telephone in the same fund in the amount of \$10,000.
 - 2) Reassignment of items within the Homer Township Park Fund Budget transferring from the unexpended balance of Line Item 990 – Contingency, the total sum of \$1,500. to be added to the Line Item 708 – Health Insurance in the same fund in the amount of \$1,500.
 - C. Requests for funding contributions:
 - 1) None submitted
6. Highway Commissioner Mike DeVivo Report:

7. Assessor Karen Szykowski Report:

8. Clerk Linsey Sowa Report (*Action/Motion may be requested*):

A. Minutes: (Note: Approved Township minutes available online at: www.homertownship.com)

- 1) Minutes from December 10, 2019; January 14, 2019 Regular Board Meeting Minutes and January 14, 2019 Executive Board Meeting have not been submitted for the Board's review.

B. FOIA Report:

- 1) FOIA tracker report: January 2019

C. April 2, 2019 Election:

- 1) Early Voting information for all locations is posted on the Will County Clerk and Homer Township websites.
 - a) Homer Township Early Voting will be conducted at Homer Township, office side entrance door, 14350 W. 151st Street, Homer Glen, IL 60491
 1. Early voting at this location will be available Monday-Friday 9:00 a.m. to 3:30 p.m. from March 18 – March 29, 2019.

9. Supervisor Pam Meyers Report (*Action/Motion may be requested*):

A. Status Report Financial/Accounting:

1) Year-end financial statements, W-2's, etc.:

- a) All W-2's have been disbursed and we continue to work on required year-end financial reports and statements. The Township's fiscal year ends on March 31, 2019.

2) Budgets for FY19-20

- a) In early stages of preparing the budgets. Officials should discuss with Supervisor and submit information regarding items that require funding, changes to line items, etc. ASAP.

B. Status Report Administration:

1) Will County CDBG Program-Homer Township/Lockport Heights Sanitary District

- a) Working with Will County, LHSD, Engineer and Attorney Sramek to develop required documents and agreements necessary to proceed.

2) Caton Farm/Bruce Road SRA IGA:

- a) Results of Intergovernmental Agreement between Will County, City of Lockport, Village of Homer Glen and Homer Township to share the cost of Part A of the engineering study/reevaluation of the North-South Connector for the Caton Farm-Bruce Road Project east of the Des Plaines River.

1. Will County TCC met on January 24, 2019 to review the impact results of the first phase reevaluation of the three alternative alignments. A Public Impact Meeting will be scheduled (tentatively March 2019) to seek public input regarding the selection of an alignment route based on the impact results.

3) Administration Center Information Technology (IT), phone system/infrastructure:

- a) Currently in process of upgrading the building's phone system. Still waiting for A, T & T to approve porting out our phone numbers, etc.

4) Facility Use policies, ordinance and agreements:

- a) Supervisor continues working with the Mayor developing the final draft of an IGA to allow use of the Township property for parking and pedestrian passage to village grounds for the Homer Community Fest.

- b) Supervisor continues implement the recommended revisions to the farming license agreements. We have consulted with the University of Illinois Extension Service to finalize the documents and are in the process of getting the Request for Proposals published.

5) Certification of Statement of Economic Interest Statement Candidates:

- a) Supervisor has provided the list to the County Clerk. Please watch your emails and regular mail for the forms which must be completed in a timely manner. Committee Chairs should share this information with their members.

C. Status Report Facilities/Property Management:

- 1) **Senior Housing Facility:**
 - a) All rents and leases are current with no vacant units.
- 2) **Administration Building flooring repairs:**
 - a) Meeting with flooring contractor to finalize plans and schedule work.
- 3) **Town Center Park baseball field fencing:**
 - a) *Status Report pending until weather improves to schedule the work:*
 1. Town Board approved JOC Work Order # 063589.00 and directed the Township Supervisor to earmark sufficient funds in the FY2019-20 Park Maintenance Fund Budget.
 2. Town Board approved Supervisor to develop the payment agreement with the Homer Athletic Club to reimburse for 20% of the project cost.
- 4) **Morris Park shed:**
 - a) *Status Report pending until scope of work is developed and Request for Proposals are solicited:*
 1. Town Board approved Park & Rec Committee request to construct a shed in an amount not to exceed \$10,000.
- 5) **Culver Park Fencing repairs:**
 - a) *Status Report pending until weather improves to solicit proposals from contractors:*
 1. Town Board approved Park & Rec Committee request to solicit proposals for repairs of fencing at two baseball fields at Culver Park.

10. TOWNSHIP LIAISON REPORTS (Action/Motion may be requested):

- A. Homer Glen Area Chamber of Commerce Liaison Representative Lynn McGary
 - 1) The Homer Glen Chamber has officially disbanded. According to Lynn, some businesses will join the Heritage Corridor Business Alliance. We anticipate receiving further information about the HCB Alliance in the future.
- B. Military & Veteran Affairs Liaison Representative Karen Szykowski

11. TOWNSHIP COMMITTEE REPORTS (Action/Motion may be requested):

- A. **Events, Chairman Linsey Sowa**
 - 1) Homer Township annual Independence Day Parade
- B. **Open Space Planning & Operations Chairman Tom Fijan**
- C. **Parks & Recreation Chairmen Ed Kalas & John Kruczek**
- D. **Senior Citizen & Special Needs Advocacy Chairman George Offord:**
 - 1) Status Report:
 - a) Special Needs advocacy representatives from both SRA's and parents attended February meeting to discuss services the township participates or provides. There was a consensus opinion that additional services were desired for:
 1. Additional ADA accessible Public transportation.
 2. More funding for existing SRA programs
 3. More activities and programs for SN adults (those over 22 become ineligible to participate in programs offered by school districts)

12. New Business (Action/Motion may be requested):

- A. Township Officials of Illinois January 15, 2019 correspondence regarding educational and training opportunities and registration information.
- B. Township Officials of Illinois February 1, 2019 correspondence inviting participation in the 36th Annual Township Topics Day meeting with State Legislators in Springfield.
- C. April 9, 2019 Annual Town meeting
 - 1) March 1, 2019 is the last day for registered voters to request an agenda item for consideration of electors.

13. Old Business (Action/Motion may be requested):

14. Executive Session: If required, Motion to enter closed executive session permissible by Open Meetings Act, 5 ILCS 120/2 to discuss matters pertaining to permitted Exceptions: 2 C 3; 2 C 11...

- A. Call to Order
- B. Roll Call
- C. Motion to adjourn Executive Session and return to regular meeting

15. Action required outside of/as a result of Executive Session:

- A. Supplementary action, if any.

16. Adjournment

NEXT SCHEDULED MEETING

HOMER TOWN BOARD REGULAR BUSINESS/PLANNING

Date: March 11, 2019 at 7:00 p.m.

Meeting Location: Township Hall, 16057 S. Cedar Rd, Lockport, IL 60491

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Homer Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the *Township Clerk Linsey Sowa, 14350 W. 151st Street, Homer Glen, IL 708-301-7042* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to the *Township Supervisor, Pam Meyers, 14350 W. 151st Street, Homer Glen, IL 708-301-4534*.